

THE BASICS OF

PROCESS MAPPING

2nd Edition

Robert Damelio



CRC Press
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A PRODUCTIVITY PRESS BOOK

The Basics Of Process Mapping 2nd Edition

Tristan Boutros, Jennifer Cardella



The Basics Of Process Mapping 2nd Edition:

The Basics of Process Mapping, 2nd Edition Robert Damelio, 2011-05-11 The bestselling first edition of this influential resource has been incorporated into the curriculum at forward thinking colleges and universities a leading vocational technical institute many in house corporate continuous improvement approaches and the United Nations headquarters Providing a complete and accessible introduction to process maps The Basics of Process Mapping Second Edition raises the bar on what constitutes the basics Thoroughly revised and updated to keep pace with recent developments it explains how relationship maps cross functional process maps swimlane diagrams and flowcharts can be used as a set to provide different views of work New in the Second Edition Four new chapters and 75 new graphics An introduction to the concepts of flow and waste and how both appear in knowledge work or business processes A set of measures for flow and waste A discussion of problematic features of knowledge work and business processes that act as barriers to flow Seven principles and 29 guidelines for improving the flow of knowledge work A detailed actual case study that shows how one organization applied the principles and guidelines to reduce lead time from an average of 28 days to 4 days Unlike tool books or pocket guides that focus on discrete tools in isolation this text use a single comprehensive service work example that integrates all three maps and illustrates the insights they provide when applied as a set It contains how to procedures for creating each type of map and includes clear cut guidance for determining when each type of map is most appropriate The well rounded understanding provided in these pages will allow readers to effectively apply all three types of maps to make work visible at the organization process and job performer levels The Seven principles are integrated into Version 3 of the body of knowledge used for Lean certification by the ASQ AME SME SHINGO Lean Alliance This is the first publication of those principles and guidelines

The Basics of Process Mapping, 2nd Edition Robert Damelio, 2011 This book provides how to guidance and examples for three types of maps namely relationship map cross functional process map and flowchart It helps readers to effectively apply all three types of maps to make work visible at the organization process and job performer levels

[Basics of Process Mapping, 2nd Edition : \[Summary\]](#), 2017

The Basics of Process Mapping Robert Damelio, 1996-07-23 Practical and easy to read this book contains a case study of both levels of process mapping and guidelines for when to use each type It details the importance of process mapping in examining a work flow and customer supplier relationships as the foundation for appropriate improvements The author provides step by step instructions for creating and interpreting a relationship process map and a cross functional process map and reviews the commonly used flowchart Highlighting the relationship of process mapping to flowcharting he delineates the differences between a cross functional process map a relationship map and a flowchart providing detailed examples of why and how each is used in specific situations

Process Improvement with Electronic Health Records Margret Amatayakul, 2017-07-27 Although physicians and hospitals are receiving incentives to use electronic health records EHRs there is little emphasis on workflow

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Healthcare IT is a complex and rapidly evolving field Success in this arena requires the ability to create a vision set a strategy foster collaboration develop a plan and execute flawlessly every day This book provides a clear concise roadmap for professionals who currently manage direct or oversee healthcare IT Through case studies and examples the author includes highly relevant topics such as delivering and communicating HIT values managing information security and connectivity challenges as well as organizational strategy alignment and vision of HIT risk management performance management and process improvement using Lean methodologies *Modern ERP: Select, Implement, and Use Today's Advanced Business Systems* Marianne Bradford,2014-12-17

Modern ERP can be used in an undergraduate or graduate enterprise resource planning systems course or to support an ERP module in information systems accounting business or supply chain courses This third edition continues to be vendor agnostic and has been substantially revised to keep pace with advances in the ERP marketplace New topics include cloud computing mobility and business analytics while ERP security ERP risk management databases and supply chain have been expanded Innovative graphics and ERP screenshots have been incorporated to further aid in the learning process *Applying Lean in Health and Social Care Services* Cameron Stark,Gavin Hookway,2019-01-16

Organizations around the world are using Lean to redesign care and improve processes in a way that achieves and sustains meaningful results for patients staff physicians and health systems This book systematically describes how NHS Highland uses Lean principles and mindsets to improve safety quality access and morale while reducing costs and increasing capacity Existing books often describe the gains obtained by using Lean methods but often do not describe the underlying concepts and methods in details Other books describe continuous improvement work or specific techniques such as daily management in detail This book seeks to occupy a middle space by providing an overview of the range of Lean ideas applicable to healthcare with sufficient examples and cases studies from NHS Highland and partner organizations so readers can see them in use and practice **The Quintessence of Supply Chain Management** Rolf G. Poluha,2016-01-08

This book describes the fundamentals of Supply Chain Management in clear and concise terms It explains why in the near future real competition is going to be between supply chains and what the consequences will be Managers and decision makers will be able to build on their business s competitive advantage with the essentials provided in this work The focus here is upon what you really need to know in order to optimally manage your processes in procurement manufacturing warehousing and logistics In addition to a wealth of illustrations and examples valuable suggestions for further expansive reading are included Essential insights are provided into how to analyse and evaluate the supply chain based upon key aspects from research and practice

which helps readers to initiate their own optimisation processes *Analyzing the Impacts of Industry 4.0 in Modern Business Environments* Brunet-Thornton, Richard, Martinez, Felipe, 2018-05-04 In order to improve competitiveness and performance corporations must embrace advancements in digitalization Successful implementation of knowledge management is a huge factor in corporate success *Analyzing the Impacts of Industry 4.0 in Modern Business Environments* is a critical scholarly publication that explores digital transformation in business environments and the requirement for not only a substantial management change plan but equally the two essential components of knowledge management knowledge sharing and knowledge transfer Featuring a broad range of topics such as strategic planning knowledge transfer and cybersecurity risk management this book is geared toward researchers academicians and students seeking current and relevant research on organizational knowledge intensity and monitoring of knowledge management development **The Hoshin Kanri Forest** Javier Villalba-Diez, PhD, 2017-07-31 Strategic Lean management efforts significantly fail because leaders often lack a map of their organizations Written in a colloquial manner *The Hoshin Kanri Forest* is for Lean practitioners who seek to design organizational structures that functionally support the dynamics associated with Lean Management This book will provide a comprehensive quantifiable framework for strategically designing organizations for Lean management Combining knowledge about strategic organizational design and Lean management the author introduces a theory called the Hoshin Kanri Forest that considers organizations as networks with organizational structure functional connectivity and effective dynamic patterns for attaining an optimal strategic organizational design towards the strategic goal of Lean management It presents the future of Lean organizations relying on strategically designing its structure function and effective dynamics This book is about describing an evolutionary approach toward a peaceful Lean revolution It includes useful insights into organizational key performance indicator dynamics gives leaders an implementation roadmap and offers real examples from the author's professional experience **Practical Creativity and Innovation in Systems Engineering** Avner Engel, 2018-07-30 A guide to systems engineering that highlights creativity and innovation in order to foster great ideas and carry them out *Practical Creativity and Innovation in Systems Engineering* exposes engineers to a broad set of creative methods they can adopt in their daily practices In addition this book guides engineers to become entrepreneurs within traditional engineering companies promoting creative and innovative culture around them The author describes basic systems engineering concepts and includes an abbreviated summary of Standard 15288 systems life cycle processes He then provides an extensive collection of practical creative methods which are linked to the various systems life cycle processes Next the author discusses obstacles to innovation and in particular how engineers can push creative ideas through layers of reactionary bureaucracy within non innovative organizations Finally the author provides a comprehensive description of an exemplary creative and innovative case study recently completed The book is filled with illustrative examples and offers effective guidelines that can enhance individual engineers creative prowess as well as be used to create

an organizational culture where creativity and innovation flourishes This important book Offers typical systems engineering processes that can be accomplished in creative ways throughout the development and post development portions of a system s lifetime Includes a large collection of practical creative methods applicable to engineering and other technological domains Includes innovation advice needed to transform creative ideas into new products services businesses and marketing processes Contains references and notes for further reading in every section Written for systems engineering practitioners graduate school students and faculty members of systems electrical aerospace mechanical and industrial engineering schools Practical Creativity and Innovation in Systems Engineering offers a useful guide for creating a culture that promotes innovation

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