



ADMINISTRATIVE PROCEDURE MANUAL

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Thomson Delmar Learning's Comprehensive Medical Assisting Wilburta Q. Lindh,2006 This third edition is the most comprehensive and dynamic learning package on the market for Medical Assisting It boasts the most skills and procedures covered and includes key areas either not found or lightly touched on in other books such as History of Medicine Professional Procedures coverage of OSHA and CLIA and transcription All ABHES and CAAHEP competencies are covered The new edition maps to the latest CAAHEP Standards and Guidelines for Medical Assisting Educational programs and the ABHES Program Requirements and Curriculum Comprehensive Medical Assisting Administrative and Clinical Competencies provides more opportunity for critical thinking through case studies critical thinking questions scenarios and features tying to both of Delmar s Medical Assisting DVD series The book also emphasizes softer skills such as professionalism and practical skills including how to comply with HIPAA regulations and deal with privacy issues on the job Delmar is a part of Cengage Learning

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