



MICROSOFT WORD 2007

Quick Reference Guide

The screenshot displays the Microsoft Word 2007 interface. The ribbon is visible at the top, with tabs for File, Home, Insert, Page Layout, Reference, Mailings, Review, and Window. The Home tab is active, showing Font, Paragraph, and Styles groups. The main document area is a blank white page. The status bar at the bottom indicates 'Page: 1 of 1', 'Words: 0', and '44%'. A vertical taskbar on the right side of the window contains icons for various applications. A blue horizontal bar is positioned below the main document area. A vertical list of icons is located on the far right, representing different document types or templates. Red circles with numbers 1 through 10 are placed around the interface to highlight specific features: 1. File menu icon, 2. Ribbon tab, 3. Font group, 4. Paragraph group, 5. Styles group, 6. Ribbon icon, 7. Document icon, 8. Window icon, 9. Taskbar icon, 10. Status bar icon.

1. File menu icon
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Word 2007 Quick Reference Guide

Ying Liu



Word 2007 Quick Reference Guide:

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