

Turabian Style Guidelines

This handout provides simple guidelines for using Turabian style. See *A Manual for Writers of Term Papers, Theses, and Dissertations*, by Kate Turabian, in the Writing Lab for further instructions.

1. **Title Page** (sections 1.7, 14.18)
 - The title page presents the name of the university; the full title of the paper; the subtitle, if any; the course title; the date; and your name.
 - Please note that format for the title page may vary by instructor.
2. **Margins** (sections 14.2-14.3)
 - Use at least one-inch margins on all sides of all pages. All information should be within these margins.
3. **Spacing** (sections 3.5-4, 5.4, 14.4-14.5)
 - The text should be double-spaced, with the exception of block quotations, notes, captions, and long headings.
 - Indent the first line of a new paragraph by using the tab key.
 - Block quotations (quotes of two or more sentences that run to eight or more lines of text) are indented four spaces from the left margin and single-spaced. Quotation marks are not used in block quotations.
 - One space, not two (in other words, a regular word space), follows *any* mark of punctuation that ends a sentence: periods, question marks, and exclamation points.
4. **Notes** (sections 8.7-8.11, 8.15)
 - Use the endnote or footnote function of the word processor to create notes.
 - Use superscript for reference numbers in the text.
 - The reference numbers (followed by a period) in the notes themselves are normal size.
 - Number notes consecutively throughout the paper unless it is divided into chapters. In that case, numbering starts over with each new chapter.
 - A reference number in the text appears at the end of a sentence or clause. It will precede a dash but follow any other punctuation, including a parenthesis.
 - A note number usually follows a quotation.
 - Notes are single-spaced, with a blank line between notes.
 - 4a. **Endnotes** (sections 8.2, 14.38)
 - Endnotes appear at the end of a paper/article on a "Notes" page, after any appendices but before the bibliography.
 - Endnotes work best for tables, quoted poetry, and matters requiring special typography.
 - 4b. **Footnotes** (section 14.13)
 - Footnotes appear at the bottom of the page below a separator line.

Turabian Style Sample Papers

Dave Harmeyer, Janice J. Baskin



Turabian Style Sample Papers:

Turabian Sample Paper : An exercise in Turabian style research paper editing Eddie Grigg, *A Handbook for Preparing Graduate Papers in Music* J. David Boyle, Richard K. Fiese, Nancy Zava, 2004 The purpose of Preparing Graduate Papers in Music is to provide music students with some guidelines to assist in the preparation of theses essays dissertations and other papers that may be written as part of their graduate program This manual includes information and examples for preparing such papers and is designed specifically to assist students in writing about music and in documenting references to music music notation recordings and other musical resources It is intended to complement guidelines provided by a university's graduate office and the two style manuals most used by music students A Manual for Writers of Term Papers Theses and Dissertations Turabian 1996 and the Publication Manual of the American Psychological Association APA 1994

Implementing the Information Literacy Framework Dave Harmeyer, Janice J. Baskin, 2018-03-05 Implementing the Information Literacy Framework A Practical Guide for Librarians is written with three types of people in mind librarians classroom educators and students This book and its website address the implementation of the Association of College and Research Libraries Framework of Information Literacy in Higher Education One of the few books written jointly by an academic librarian and a classroom faculty member Implementing the Information Literacy Framework packs dozens of how to ideas and strategies into ten chapters specifically intended for librarians and classroom instructors If you have been waiting for a no nonsense carefully explained yet practical source for implementing the Framework this book is for you your colleagues and your students all in the context of a discipline specific equal collaboration between the library liaison and classroom educator Implementing the Information Literacy Framework gives you the tools and strategies to put into practice a host of Framework based information literacy experiences for students and faculty creating a campus culture that understands and integrates information literacy into its educational mission

Homework Helpers: Essays & Term Papers Michelle McLean, 2011-01-20 A fun user friendly guide that takes the confusion out of writing essays and papers for students of all ages Unlike other books that are so full of technical jargon that they confuse more than help Homework Helpers Essays and Term Papers uses straightforward language and simple steps to guide students through the essay writing process Homework Helpers Essays and Term Papers Describes in detailed plain English each element and step involved in writing a dozen different types of essays Includes a rough edited and final draft sample of each type of essay discussed Explains the necessity of proofreading and citing sources providing tips and instruction on how to accomplish these tasks Presents step by step instructions on how to write a great SAT essay Discusses what students can expect when they reach college level courses Students of all ages can find help in writing essays for every major subject in high school or college Neophytes will find guidance on the basics while those further along in their educational career can adapt the detailed instructions for more in depth assignments

Research Strategies William Badke, 2017-04-05 We live in a time when there

is more knowledge available to us than ever before Yet we struggle to make sense of it When a research deadline looms and all you see is a confusing fog of data you know you need help In this sixth edition of Research Strategies author William Badke helps you make sense of it all He will show you how to navigate the information fog intelligently and he will detail how to use it to your advantage to become a better researcher Badke focuses on informational research and provides a host of tips and advices not only for conducting research but also for everything from finding a topic to writing an outline to locating high quality relevant resources to finishing the final draft Study guides practice exercises and assignments at the end of each chapter will help reinforce the lessons As an experienced researcher who has led thousands of students to ramp up their research abilities Badke uses humor to help you gain a better understanding of today's world of complex technological information Research Strategies provides the skills and strategies to efficiently and effectively complete a research project from topic to final product

A Manual for Writers of Research Papers, Theses, and Dissertations, Seventh Edition Kate L. Turabian, 2009-08-14 Dewey Bellow Strauss Friedman The University of Chicago has been the home of some of the most important thinkers of the modern age But perhaps no name has been spoken with more respect than Turabian The dissertation secretary at Chicago for decades Kate Turabian literally wrote the book on the successful completion and submission of the student paper Her Manual for Writers of Research Papers Theses and Dissertations created from her years of experience with research projects across all fields has sold more than seven million copies since it was first published in 1937 Now with this seventh edition Turabian's Manual has undergone its most extensive revision ensuring that it will remain the most valuable handbook for writers at every level from first year undergraduates to dissertation writers apprehensively submitting final manuscripts to senior scholars who may be old hands at research and writing but less familiar with new media citation styles Gregory G Colomb Joseph M Williams and the late Wayne C Booth the gifted team behind The Craft of Research and the University of Chicago Press Editorial Staff combined their wide ranging expertise to remake this classic resource They preserve Turabian's clear and practical advice while fully embracing the new modes of research writing and source citation brought about by the age of the Internet Booth Colomb and Williams significantly expand the scope of previous editions by creating a guide generous in length and tone to the art of research and writing Growing out of the authors best selling Craft of Research this new section provides students with an overview of every step of the research and writing process from formulating the right questions to reading critically to building arguments and revising drafts This leads naturally to the second part of the Manual for Writers which offers an authoritative overview of citation practices in scholarly writing as well as detailed information on the two main citation styles notes bibliography and author date This section has been fully revised to reflect the recommendations of the fifteenth edition of The Chicago Manual of Style and to present an expanded array of source types and updated examples including guidance on citing electronic sources The final section of the book treats issues of style the details that go into making a strong paper Here writers will find advice on a wide range of

topics including punctuation table formatting and use of quotations The appendix draws together everything writers need to know about formatting research papers theses and dissertations and preparing them for submission This material has been thoroughly vetted by dissertation officials at colleges and universities across the country This seventh edition of Turabian's Manual for Writers of Research Papers Theses and Dissertations is a classic reference revised for a new age It is tailored to a new generation of writers using tools its original author could not have imagined while retaining the clarity and authority that generations of scholars have come to associate with the name Turabian *The International Student's Guide to Writing a Research Paper* Janine Carlock, Maeve Eberhardt, Jaime Horst, Peter Kolenich, 2017-06-13 The International Student's Guide to Writing a Research Paper is a reference text for undergraduate students and those in ESL or bridge courses who are writing a research paper for the first time This book is partly an update of Writing a Research Paper by Lionel Menasche 1998 and partly a companion to The ESL Writer's Handbook Each section of the book includes a discrete task called a Building Block which requires students to apply the skills learned toward the development of their own paper This step by step approach allows students to construct knowledge as they become more familiar with the process making writing a research paper a less intimidating task Special features This guide uses simple direct language for those for whom writing a research paper is new Most example writing is from international students in an ESL program or first year writing class including two sample papers one in APA and one in MLA A section on responding to instructor feedback to provide students with the tools to read and understand comments and use them to improve the first draft A subsection dedicated to constructing clear and cohesive paragraphs and sentences The guide includes citation and style examples in MLA 8th edition

Research Strategies: Finding Your Way Through the Information Fog William Badke, 2021-03-02 Everyone does research Some just do it better than others In this chaotic world of information and misinformation referred to as information fog university students in particular need to learn how to conduct research effectively Good research is about a quest to discover more about a burning desire to solve society's problems and make a better world Ultimately research is a way forward to a resolution of life's greatest difficulties In this seventh edition of Research Strategies Finding Your Way through the Information Fog author William Badke walks you step by step through the entire research process from choosing a topic to writing the final project and everything in between A seasoned researcher and educator Badke offers tried and true tips tricks and strategies to help you identify a problem acquire pertinent information and use that information to address the problem Employing a host of examples and humor Research Strategies Finding Your Way through the Information Fog shows how research can be exciting and fun **Quality Research Papers** Nancy Jean Vyhmeister, Terry Dwain Robertson, 2020-05-19 This will be the fourth edition of a time tested resource for students writing papers in the fields of religion and theology It provides essential guidance for writing assignments typical in graduate programs in religion and has served as a standard textbook for seminary research courses The fourth edition is updated to include information on

Turabian 9th edition SBL Handbook 2nd edition new resource lists and additional help with online resources and formatting issues Most importantly this new edition is revised from the perspective of information abundance rather than information scarcity Today s research mindset has shifted from find anything and be satisfied with anything to choose intentionally reliable and credible sources Quality Research Papers will guide students through an overabundance of online and library resources and help them craft excellent essays The College Student's Guide to Writing a Great Research Paper Erika Eby,2012 the required word count **The ESL Writer's Handbook, 3rd Edition** Janine Carlock,Maeve Eberhardt,Jaime Horst,2025-01-06 Continuing fifteen years as the handbook for international students to build confidence in English for academic purposes Student's Guide to Writing College Papers, Fifth Edition Kate L. Turabian,2019-06-28 Students of all levels need to know how to write a well reasoned coherent research paper and for decades Kate L Turabian s Student s Guide to Writing College Papers has helped them to develop this critical skill For its fifth edition Chicago has reconceived and renewed this classic work for today s generation Addressing the same range of topics as Turabian s A Manual for Writers of Research Papers Theses and Dissertations but for beginning writers and researchers this guide introduces students to the art of formulating an effective argument conducting high quality research with limited resources and writing an engaging class paper This new edition includes fresh examples of research topics clarified terminology more illustrations and new information about using online sources and citation software It features updated citation guidelines for Chicago MLA and APA styles aligning with the latest editions of these popular style manuals It emphasizes argument research and writing as extensions of activities that students already do in their everyday lives It also includes a more expansive view of what the end product of research might be showing that knowledge can be presented in more ways than on a printed page Friendly and authoritative the fifth edition of Student s Guide to Writing College Papers combines decades of expert advice with new revisions based on feedback from students and teachers Time tested and teacher approved this book will prepare students to be better critical thinkers and help them develop a sense of inquiry that will serve them well beyond the classroom **Style Guides to Theses and Dissertations** University of California, Santa Barbara. Library,1970 *How to Write about the Media Today* Raúl Damacio Tovares,Alla V. Tovares,2010-03-02 A comprehensive and practical guide to writing a successful media paper or report from selecting a topic to submitting the final draft How to Write about the Media Today is the first book to offer students and media practitioners a comprehensive approach for researching and preparing a report paper or presentation on some aspect of today s mass communication How to Write about the Media Today begins with a discussion of different types of media outlets from traditional newspapers and television to the Internet as well as an overview of contemporary directions in media studies This is followed by a series of step by step strategies for selecting topics conducting research and writing cogently and engagingly about media related events and issues Because each chapter stands on its own this resource can be read sequentially or consulted topic by topic as needed **A Manual for Writers of**

Research Papers, Theses, and Dissertations, Eighth Edition Kate L. Turabian, 2013-04-09 A little more than seventy five years ago Kate L Turabian drafted a set of guidelines to help students understand how to write cite and formally submit research writing Seven editions and more than nine million copies later the name Turabian has become synonymous with best practices in research writing and style Her Manual for Writers continues to be the gold standard for generations of college and graduate students in virtually all academic disciplines Now in its eighth edition A Manual for Writers of Research Papers Theses and Dissertations has been fully revised to meet the needs of today s writers and researchers The Manual retains its familiar three part structure beginning with an overview of the steps in the research and writing process including formulating questions reading critically building arguments and revising drafts Part II provides an overview of citation practices with detailed information on the two main scholarly citation styles notes bibliography and author date an array of source types with contemporary examples and detailed guidance on citing online resources The final section treats all matters of editorial style with advice on punctuation capitalization spelling abbreviations table formatting and the use of quotations Style and citation recommendations have been revised throughout to reflect the sixteenth edition of The Chicago Manual of Style With an appendix on paper format and submission that has been vetted by dissertation officials from across the country and a bibliography with the most up to date listing of critical resources available A Manual for Writers remains the essential resource for students and their teachers

Research Methods for Leisure, Recreation and Tourism, 2nd Edition Ercan Sirakaya-Turk, Muzaffer Uysal, William E Hammitt, Jerry J Vaske, 2017-04-13 Describing the fundamental elements of research methods for leisure recreation and tourism this new edition of a popular textbook is updated throughout It covers the measurement of variables sampling questionnaire design and evaluation methods and also a wider discussion of writing proposals communicating research findings cross cultural research and the use of new technologies in conducting research Written by internationally renowned researchers in an accessible style this book introduces both undergraduate and graduate students to the vital skills they will need to succeed in the leisure recreation tourism and hospitality industries

The St. Martin's Handbook Andrea A. Lunsford, 2011-02-11 Lunsford found that today s students write more than ever before and make rhetorically appropriate choices in texts they create outside the classroom This is the first handbook to help students build on the smart decisions they make as recreational writers in order to succeed in their academic and professional work It is an all in one teaching tool and reference that shows students how to write effectively for any purpose

A Manual for Writers of Research Papers, Theses, and Dissertations, Ninth Edition Kate L. Turabian, 2018-04-27 When Kate L Turabian first put her famous guidelines to paper she could hardly have imagined the world in which today s students would be conducting research Yet while the ways in which we research and compose papers may have changed the fundamentals remain the same writers need to have a strong research question construct an evidence based argument cite their sources and structure their work in a logical way A Manual for Writers of Research Papers Theses and Dissertations

also known as Turabian remains one of the most popular books for writers because of its timeless focus on achieving these goals. This new edition filters decades of expertise into modern standards. While previous editions incorporated digital forms of research and writing, this edition goes even further to build information literacy, recognizing that most students will be doing their work largely or entirely online and on screens. Chapters include updated advice on finding, evaluating, and citing a wide range of digital sources and also recognize the evolving use of software for citation management, graphics, and paper format and submission. The ninth edition is fully aligned with the recently released Chicago Manual of Style 17th edition as well as with the latest edition of The Craft of Research. Teachers and users of the previous editions will recognize the familiar three-part structure. Part 1 covers every step of the research and writing process, including drafting and revising. Part 2 offers a comprehensive guide to Chicago's two methods of source citation: notes, bibliography, and author-date. Part 3 gets into matters of editorial style and the correct way to present quotations and visual material. A Manual for Writers also covers an issue familiar to writers of all levels: how to conquer the fear of tackling a major writing project. Through eight decades and millions of copies, A Manual for Writers has helped generations shape their ideas into compelling research papers. This new edition will continue to be the gold standard for college and graduate students in virtually all academic disciplines. Bestselling, trusted, and time-tested advice for writing research papers. The best interpretation of Chicago style for higher education students and researchers. Definitive, clear, and easy to read, with plenty of examples. Shows how to compose a strong research question, construct an evidence-based argument, cite sources, and structure work in a logical way. Essential for anyone interested in learning about research. Everything any student or teacher needs to know concerning paper writing. **Just Say the Word!** G. Robert Jacks, 1996. Over the years I've heard some wonderful sermons, writes G. Robert Jacks. I've also heard some duds. Some have been so extemporaneous they sounded as if the preacher hadn't prepared anything. Some have been such wondrously crafted literary pieces they sounded as if the preacher wanted to sound wondrously crafted and literary. Some have sounded as though the preacher were giving a lecture or reading a term paper. That's because the preacher had written a lecture or term paper. And some have captured the attention and the imagination and set the spark to ignite faith in the hearer. That's because they were written to be listened to and to appeal to the sense world of the hearers. Drawing on nearly thirty years of experience in critiquing sermon delivery, Jacks here offers a practical, hands-on approach to writing sermons that consider listeners first. Jacks gives samples and examples of writing that effectively captures and holds an audience's attention, and he offers practical tips and suggestions intended to help each of us find a preaching style and voice of our own. He also shows how to translate the jargon of theological textbooks into everyday language, suggests methods for rewriting sermons to avoid some of the pomposity of sermonic proclamation, and demonstrates ways to retell biblical narratives in fresh and imaginative ways. **Just Say the Word: Writing for the Ear** is a valuable resource that will help pastors and lay leaders communicate as effectively as possible the faith that is ours to share. **Writing Research Papers**

James D. Lester, James D. Lester (Jr.), 2002 The definitive research paper guide Lester combines a traditional and practical approach to the research process with the latest information on researching and writing online Comprehensive but not overwhelming Lester provides students with step by step guidance through the research writing process from selecting and narrowing a topic to formatting the finished document And it backs up the instruction with the most complete array of samples of any research writing guide on the market Another of the text s ongoing strengths is its extremely thorough and accurate coverage of citation styles for a wide variety of disciplines This edition maintains Lester s successful approach while detailing the uses of new computer technologies that are changing the face of research In addition an all new Interactive Edition CD ROM offers the entire text in an electronic format for easy reference while writing and researching on a computer Numerous multimedia features include interactive research activities weblinks and resources The CD is FREE when bundled with the text Available at an unbelievably low price in two formats perfect and spiral bound with tabs Lester s text is one that students will keep throughout their college careers

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