

MECHANIC COVER LETTER

 (509) 471-472  maxblack@gmail.com  147 Scott Drive, Spokane, WA, 99299

[Today's Date]

[Hiring Manager's Name]

[Company's Street Address]

[City]

[State, Zip Code]

[Hiring Manager's Email]

Dear [Mr./Mrs./Ms.] [Hiring Manager's Name],

I am writing to apply for the advertised mechanic position. As a skilled mechanic with 9 years of experience in automotive maintenance, repair, and servicing as well as expertise with computerized diagnostic tools, I believe that I can make a significant contribution to Larry's Auto Repair.

My previous employers appreciated my ability to implement repairs efficiently and effectively: during my 2-year stint at Big Tony's In 'n' Out Auto Repair, I serviced over 1000+ vehicles. Additionally, I can quickly build a rapport with clients: for example, I successfully upsold parts and labor by an average of 24% through recommendations by creating positive relationships with customers.

I am drawn to your company because of your emphasis on helping your clients find green solutions. In my current role, I test vehicle emission levels as part of the Washington Vehicle Emission Check Program, and understand the importance of prioritizing the environment. To this end, I have specialized in computer-aided engine analysis and have mastered several tools, such as CODA Engine Analysis and SnapOn ShopKey.

Enclosed you will find my resume, which further details my skills and work and educational background. I look forward to speaking to you in person about how I can contribute to the goals of your company. I am contactable at your convenience by email at MaxBlack@gmail.com or by phone on (509) 471-472.

Sincerely,

[Your Name]

Work Reference Letter Motor Mechanic Sample

Jessica J Manson



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